

Holding Record

Juvenile DVDs

1/26/10

ITYPE: Juvenile DVDs will come from ACQ with the Itype BLVN or BLV depending on the collection code ie. BBXJDVD has the Itype BLVN and BBJDVD has the Itype BLV. Juvenile DVDs will be included in the monthly mass Itype change.

FICTION CALL NUMBER: This is assigned by Baker & Taylor or the ACQ department and will be the first word in the DVD title.

NON-FICTION CALL NUMBER: This is assigned by Baker & Taylor or the ACQ department and will be the Dewey number, first word of the title.

COLLECTION CODE: This is determined by the selector when ordering. "New" collection codes ie. BBXJDVD result in a blue dot with the number representing the month processed.

CHECK-IN NOTE: This is entered in the holding record by Baker & Taylor or the ACQ department if the item has more than 1 DVD or a combination of DVDs and inserts. It will be printed on a label to be affixed to the inside front case. *It should not be deleted.*

Processing Procedures

Juvenile DVDs

5/18/11

Juvenile DVDs with 1 or 2 discs will be put in the appropriate locked DVD case. Titles with 3 or more discs will be put in the appropriate number of single and/or double locked cases which will be taped together (taping instructions to follow). Complete seasons, PBS specials and mini series will be kept as one checkout. If a DVD comes with a coded “digital copy” it will be discarded in the ACQ department and a 500 tag will be added to the bib record stating “Digital copy may not be available”.

Front of Case:

1. A small property label will be attached to the front insert in the lower L corner. Placement may be adjusted to avoid covering pertinent information as long as it remains at the bottom. When multiple cases are taped together each case will have a small property label in the front lower L corner. The property label will be covered with clear Scotch tape. Property labels can be obtained from supply at HQ.

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Spine:

1. For fiction titles the letter label representing the first word of the title will go on the top of the spine on the insert. If 3 or more cases are taped together, the spine graphic with the letter label attached will go on a middle case. The letter label will be covered horizontally by a yellow C-View (1 X 1 1/2)



2. For non-fiction titles a spine label with the call number will go on the bottom of the spine on the insert. If 3 or more cases are taped together,

5/18/2011

3. A large property label is attached to the pocket pouch.

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4. The pocket is taped at the top and right side to the inside front of the case in the bottom left corner. Fly or ditched pockets are used when the case houses 2 or more DVDs. When multiple cases are taped together the pocket will go in the first case.
5. Titles with more than one DVD or a combination of DVDs and booklets will have a small label with the check-in note printed on it attached at the top of the inside front case next to the barcode.

2 DVDs

**1 DVD
1 booklet**

6. When multiple cases are taped together the check-in note label will be attached to the inside front of each case. It will read similar to “6 DVDs 3 cases”

**6 DVDs
3 cases**

DVDs:

1. Each disc will have a hub label with the agency code and barcode printed on it.



5/18/2011

Inserts/booklets:

1. Inserts or booklets that are pertinent to the DVD will be kept. If there is an insert/booklet it will be reflected in the check-in note.
2. A small property label will be affixed to the insert.

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3. The last nine digits of the barcode will be printed on the insert.

023335240

Taping of multiple locked cases:

1. When there are 3 or more DVDs they will be put in the appropriate number of single and/or double cases and taped together with book tape.
Use 2 inch book tape to hinge the back of one case to the front of the second case, etc. When all the cases are hinged together, put 4 inch book tape down the combined case spines.

H

SEASON
T W O

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HD

29600

5/18/2011

A STORY BY THE AUTHOR OF ANNE OF GREEN GABLES

Emily of New Moon

THE COMPLETE SECOND SEASON



A STORY ABOUT FRIENDSHIP, FAMILY, AND FINDING YOUR PASSION

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E

THE COMPLETE SECOND SEASON

Based on Lucy Maud Montgomery's novel, *Emily of New Moon* is the brilliant story of a free-spirited, orphaned girl, whose vivid imagination, passion to write, and romantic nature clash with her strict adoptive family. Season two follows Emily (Martha MacIsaac, *Superbad*, *The Last House on the Left*) and her family as they reel with grief after the tragic death of a family member. In the midst of their suffering, they learn that the deed for New Moon belongs to someone else—and that they could lose the property if they don't fight for it.



Disc 1 Side A
Summer of Sorrows
And So Shall They Reap
A Shadow In His Dream

Disc 1 Side B
Where Angels Fear to Tread
The Curse of the Popper
Rivers of Babylon

Disc 2 Side A
A Time to Heal
The Devil's Punishment
Prins & Needles

Disc 2 Side B
Crown of Thorns
When the Bourgh Breaks
Love Knots
The Book of Hours

SALTER STREET FILMS AND CIVAR FILMS PRESENT EMILY OF NEW MOON BASED UPON THE NOVELS WRITTEN BY L.M. MONTGOMERY
STARRING STEPHEN MAHATIE, MARTHA MACISAAC, AND SHEILA MCGRATHY AS ANNI LAMB, DIRECTED BY MARLENE MATTHEWS
DIRECTOR OF PHOTOGRAPHY STEVE DANILUK ESQ., EDITED BY JEAN BRADOUIN, JEAN-PIERRE DUBO, WRITERS MARLENE MATTHEWS, JEREMY HOLE, LYNN TURNER
LEILA BASSIN, ROB FORSYTHE, JANET MACLEAN, EXECUTIVE PRODUCERS MICHELENE CHARBET, MICHAEL DONOHAN, RONALD A. WENIBERG
SENIOR PRODUCER MARLENE MATTHEWS, DIRECTORS MICHAEL KENNEDY, STEPHAN SPANU, GILES WALKER, JEAN-FRANCOIS POULOT, ELEONORE LINDO
DON MARRERARY, CHRIS BOULD, BRUCE McDONALD, JIMMY KAUFMAN, AND MATTHEW MODELIA



Canada



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611 Min., Color
NOT RATED
ADULT SITUATIONS



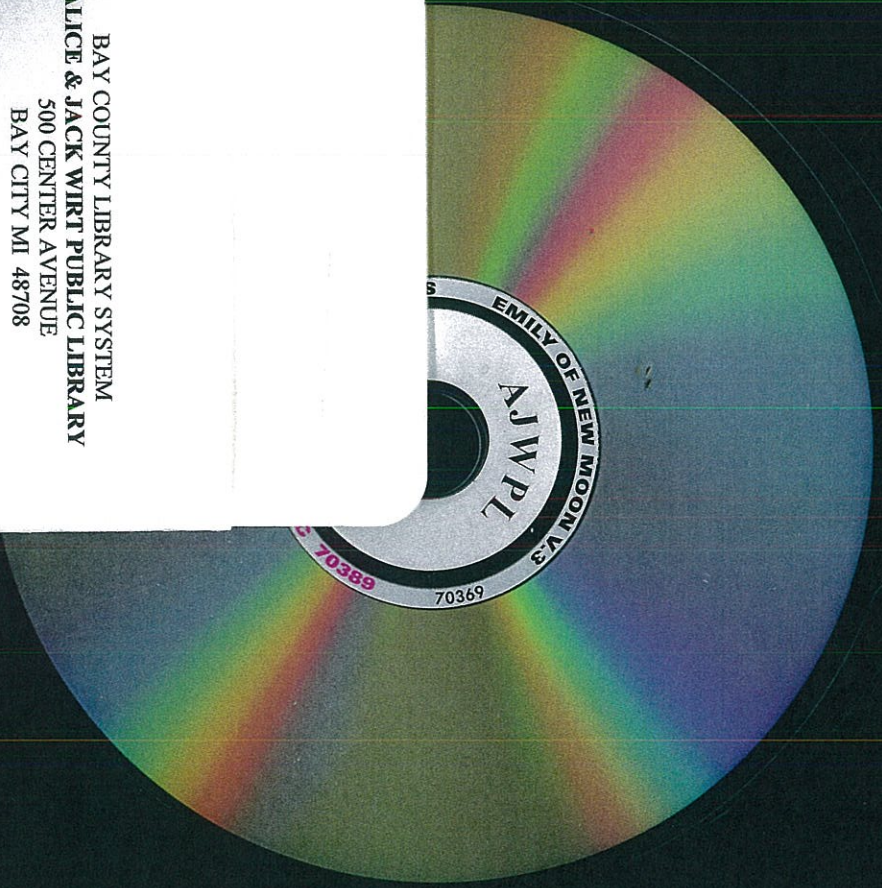
Emily of New Moon

13 EPISODES

2

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3 3243 02388 8289

2 DVDS



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BAKER & TAYLOR

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Items: 1

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024 1 _ †a 096009703998

028 4 2 †a 70399 b Echo Bridge Home Entertainment

037 _ _ †b Midwest Tape n <http://www.midwesttapes.com>

040 _ _ †a TEFMT c TEFMT d CXP

245 0 0 †a Emily of New Moon. n The complete second season h [videorecording].

260 _ _ †a [United States] : b Echo Bridge Home Entertainment, c 2009.

300 _ _ †a 2 videodiscs (611 min.) : b sd., col. ; c 4 3/4 in.

500 _ _ †a Release date: Dec. 29, 2009.

520 _ _ †a After the death of her parents, free-spirited Emily must live with her rigid Aunt Elizabeth, timid Aunt Laura, and odd cousin Jimmy. Her vivid imagination, passion to write, and romantic nature are the cause of many clashes with her strict adoptive family. Includes 13 episodes, such as: Summer of Sorrows; And So Shall They Reap; A Shadow in His Dream; Where Angels Fear to Tread; The Witches' Spell Book; and others.

521 _ _ †a Rating: Not rated.

538 _ _ †a DVD.

655 _ 0 †a Feature films.

945 _ _ †a 2650747

949 _ _ †b 33243023888289 c bbxjdvd d Emily n bbc p 19.99 q 4662572 s B&T t blvn w 2 DVD's

950 _ _ †a 2650747 b Horizon bib#

994 _ _ †a Z0 †b B2A

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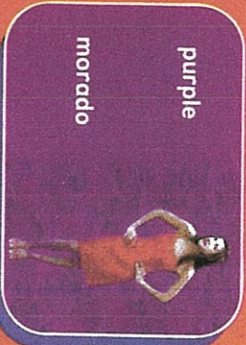
- | | |
|-------------------------|--------------------------|
| 1 The Greeting Song | 14 Where Are You From? |
| 2 Let's Count | 15 My Family |
| 3 Numbers Practice | 16 Family Practice |
| 4 The Colors | 17 Counting to 100 |
| 5 Practice Using Colors | 18 More Counting |
| 6 What Am I? | 19 The Calendar |
| 7 Parts of the Body | 20 The Calendar Practice |
| 8 The Body Practice | 21 The Seasons |
| 9 Time to Eat | 22 Favorite Activities |
| 10 Meal Time Practice | 23 What Time Is It? |
| 11 Time for School | 24 Question Words |
| 12 School Practice | 25 Directions |
| 13 The Spanish Alphabet | 26 Map Practice |

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Items: 3

Field: Leader [Optional]

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- 020 — — ‡a 1878489208
- 024 1 — ‡a 725696892028
- 028 4 2 ‡a RL920 b Rock 'n Learn
- 037 — — ‡b Midwest Tapes n <http://www.midwesttapes.com>
- 040 — — ‡a TEFMT c TEFMT d RCS
- 041 0 — ‡a eng ‡a spa
- 049 — — ‡a GDMA
- 050 — 4 ‡a PC4129.E5 b S
- 087 0 4 ‡a 468.3/426 2 22
- 24 0 0 ‡a Spanish h [videorecording] : n v. I & II / c produced by Rock 'N Learn ; [written by Richard Caudle, Melissa Caudle].
- 246 3 — ‡a Rock 'N Learn Spanish
- 260 — — ‡a Conroe, TX : b Rock 'N Learn, c c2004, 2001.
- 300 — — ‡a 1 videodisc (ca. 55 min.) : b sd., col. ; c 4 3/4 in.
- 490 1 — ‡a [Rock 'n learn](#)
- 500 — — ‡a Title from container.
- 505 0 — ‡a Intro — The greeting song -- Let's count -- Numbers practice -- The colors -- Practice using colors -- What am I? -- Parts of the body -- The body practice -- Time to eat -- Meal time practice -- Time for school -- School practice -- The Spanish alphabet -- Where are you from? -- My family -- Family practice -- Counting to 100 -- More counting -- The calendar -- The calendar practice -- The seasons -- Favorite activities -- What time is it? -- Question words -- Directions -- Map practice.
- 508 — — ‡a Chief animator, Brian Kotal ; additional animation, Scott Cawthon.
- 511 1 — ‡a Darryl Akin, Sylvia Cardenes, Richard Caudle, Brad Caudle, Anthony Guerra, Trey Hebert, Jean July, Brian Kotal, Suysan Rand, Gloria Regel, Lidia Santos, Sean Teague, Ramon Torres, Gayla Wetz.
- 520 — — ‡a Fun music helps teach words or phrases, followed by practice saying sentences in Spanish. Teaches greetings, counting, colors, numbers, and more.
- 521 8 — ‡a MPAA rating: Not rated.
- 538 — — ‡a DVD, region 1; stereo.
- 546 — — ‡a In English and Spanish.
- 650 — 0 ‡a [Spanish language](#) x [Study and teaching](#).
- 650 — 0 ‡a [Spanish language](#) x [Video recordings for English speakers](#).
- 650 — 0 ‡a [DVD-Video discs](#).
- 65 — 0 ‡a [Instructional videos](#).
- 655 — 0 ‡a [Educational videos](#).
- 700 1 — ‡a [Caudle, Richard](#).
- 700 1 — ‡a [Caudle, Melissa](#).

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Items: 3

Field: Leader [Optional]

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